



District Council
of Coober Pedy

Rate Rebate Application Form

1. Details of Applicant

Organisation name	
Address	
Telephone	
Email	
If the Applicant is not a natural person, please provide details of a contact person for the Applicant	
Name	
Address	
Email	
Telephone	

2. Details of Land (refer to Rates Notice)

Council Assessment Number (Assessment number is located on your rate notice and starts with the letter A.)	
Property Address (i.e. Allotment, Section No)	
Owner of Land (if not you) *	

* Council will need a signed document by the owner advising Council that the applicant is the occupier / ratepayer and a copy of the lease document showing the applicant is responsible for payment of rates.

3. Categories of Rebate

Please tick the category of rebate under which you are seeking a rebate. Please read through the descriptions carefully to determine which category is most applicable.

<input type="checkbox"/> Mandatory Rebate (Refer to Page 2)	<input type="checkbox"/> Discretionary Rebate (Refer to Page 4)
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4. Mandatory Rebates

- Health Services (100%)** – Land being predominantly used for service delivery or administration by a **hospital** or **health centre** incorporated under the *South Australia Health Commission Act 1976* (**Section 160 of the Local Government Act 1999 (SA)**);

- Religious Purposes (100%)** – Land containing a **church** or other building used for **public worship** (and any grounds), or land solely used for religious (**Section 162 of the Local Government Act 1999 (SA)**);

- Public Cemeteries (100%)** – Land being used for the purposes of a **public cemetery** (**Section 163 of the Local Government Act 1999 (SA)**);

- Royal Zoological Society of SA (100%)** – Land (other than land used as domestic premises) owned by, or under the care, control and management of, the Royal Zoological Society of South Australia Incorporated (**Section 164 of the Local Government Act 1999 (SA)**);

- Educational Purposes (75%)** – Land (a) occupied by a government school under a lease or licence and being used for educational purposes; or (b) occupied by a non-government school registered under the Education and Early Childhood Services (Registration and Standards) Act 2011 and being used for educational purposes, (**Section 165 of the Local Government Act 1999 (SA)**);

Refer to 4.1.

- Community Services (75%)** – Land being predominantly used for service delivery and administration by a community services organisation (i.e. aged care, community housing etc) (**Section 161 of the Local Government Act 1999 (SA)**).

Refer to 4.2.

4.1 Educational Purposes (75%)

Which of following "Education" criteria apply?

- Land occupied by a government school under a lease or licence and being used for educational purposes; or
- Land occupied by a non-government school registered under the Education and Early Childhood Services (Registration and Standards) Act 2011 and being used for educational purposes; or
- Land being used by a university or university college to provide accommodation and other forms of support for students on a not-for-profit basis.

4.2 Community Services (75%)

4.2.1 To qualify as a Community Service Organisation under the rebate provisions of the Local Government Act 1999 (SA), an organisation must meet all three of the following criteria. (See section "Additional Information" at the end of this form). Please confirm that the organisation:

- (a) is incorporated on a not-for-profit basis for the benefit of the public (i.e. have a certificate to establish this status); and
- (b) provides community services without charge or for a charge that is below the cost to the body of providing the services; and
- (c) does not restrict its services to persons who are members of the body.

4.2.2 Which of the following services does your organisation provide?

- Housing Association Properties - Community Housing Association that currently provides accommodation and is registered under the South Australian Co-operative and Community Housing Act 1991;
- emergency accommodation;
- food or clothing for disadvantaged persons (i.e. persons who are disadvantaged by reason of poverty, illness, frailty or mental, intellectual or physical disability);
- supported accommodation (i.e. residential care facilities in receipt of Commonwealth funding or accommodation for persons with mental health, intellectual, physical or other difficulties who require support in order to live and independent life);
- essential services, or employment support, for persons with mental health disabilities, or with intellectual or physical disabilities;
- legal services for disadvantaged persons;
- drug or alcohol rehabilitation services; and/or
- research into, or community education about, diseases or illnesses, or palliative care to persons who suffer from diseases or illnesses.
- other – please specify

5. Discretionary Rebates

In accordance with Section 166 of the Local Government Act 1999, Council may in its discretion, grant a rebate of rates or service charges in any of the following cases. Please indicate which of the following is applicable to your application:

- the rebate is desirable for the purpose of securing the proper development of the area (or a part of the area);
- the rebate is desirable for the purpose of assisting or supporting a business in its area;
- the rebate will be conducive to the preservation of buildings or places of historic significance;
- the land is being used for educational purposes;
- the land is being used for agricultural, horticultural or floricultural exhibitions;
- the land is being used for a hospital or health centre;
- the land is being used to provide facilities or services for children or young persons;
- the land is being used to provide accommodation for the aged or disabled;
- the land is being used for a residential aged care facility that is approved for Commonwealth funding under the Aged Care Act 1987 (Commonwealth) or a day therapy centre;
- the land is being used by an organisation which provides a benefit or service to the local community;
- the rebate relates to common property or land vested in a community corporation under the Community Titles Act 1996 over which the public has a free and unrestricted right of access and enjoyment;
- the rebate is appropriate to provide relief against what would otherwise amount to a substantial change in rates payable by a rate payer due to a change in the basis of valuation used for the purposes of rating, rapid changes in valuations, or anomalies in valuations;

6. Amount of Rebate

If you are seeking a **Mandatory Rebate** as per **Item 3.1** of this application, for which you are entitled to a 75% rebate, are you also applying to the Council to increase that rebate?

- Yes No

Please specify the amount (percentage) of rebate you are applying for (i.e. 25%)

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If you are applying for a **Discretionary Rebate** as per **Item 3.2** of this application, please specify the rebate amount (percentage) you are applying for (i.e. 25%, 75%, 100%)

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In your own words, please specify why you (or your organisation) qualifies for financial assistance through a rebate, why the amount of rebate you have applied for is appropriate and how you meet the classification criteria selected. **This section must be completed.**

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..... (Please attach additional pages if required)

7. Additional Information Required

7.1 In order for your application to be considered by Council, you must attach the following information in support of your application:

- A copy of the organisation’s Constitution and / or other documentation establishing that it is incorporated on a not-for-profit basis;
- A copy of the organisation’s latest Annual Report;
- Evidence that the land is being predominantly used specifically for the purpose for which the rebate is being sought;
- Evidence of the status of your organisation as a not-for-profit or charitable tax exempt organisation;
- Whether you are in receipt of a community grant;
- Any other information that you believe is relevant in support of this application.

7.2 Where you are seeking a rebate under **Item 4.2** of this application (i.e. Community Services), please provide:

- Evidence that the land is being used for service delivery and / or administration;
- Evidence that the organisation provides services free of charge or below cost;
- Evidence that the organisation provides services to persons other than members;
- Information as to whether, and if so to what extent, you (or your organisation) will be providing a service within the Council area;
- The extent of financial assistance (if any) being provided by Commonwealth or State agencies.

7.3 Where you are seeking a rebate in any other case, please provide:

- Evidence that the land is being used for the purpose for which the rebate is being sought;
- Information as to whether, and if so to what extent, you (or your organisation) will be providing a service within the Council area;
- At least 2 years audited financial statements (Profit & Loss Statement and Balance Sheet);
- A copy of the organisation's latest Annual Report;
- Whether you are in receipt of a community grant;
- Whether you have made or intend to make an application to another Council;
- The extent of financial assistance (if any) being provided by Commonwealth or State agencies;
- Whether you have made other applications to Council for financial assistance or are intending to and why (i.e. Discretionary Ward Allowance);
- Evidence of the status of your organisation as a not-for-profit or charitable tax exempt organisation;
- A copy of the organisation's Constitution and / or other documentation establishing that it is incorporated on a not-for-profit basis;
- Information as to whether, and if so to what extent, you (or your organisation) will be providing a service within the Council area;
- Any other information that you believe is relevant in support of this application.

8. Application Forms

Application forms and all additional information must be submitted to Council **within 60 days of receipt of the Annual Rates Notice**.

A failure to submit application forms or to provide the additional supporting documentation required by the Council to assess the application within the specified period may result in the Council refusing to consider the application for the current financial year.

Completed application forms and all supporting documentation can be submitted to Council's office, via post to PO Box 425, Coober Pedy SA 5723 or via email to dccp@cpcouncil.sa.gov.au .

Please Note: It is the responsibility of the applicant to establish their claim for entitlement to a rebate and supply all the information required to substantiate this claim. Where insufficient information or evidence is supplied, applications may be denied for the current financial year. Under the Local Government Act 1999, generally rebates can only be granted on an annual basis and therefore must be applied for annually.

Discretionary rebates granted in any one year may not be granted in subsequent years.

IMPORTANT INFORMATION

It is an offence for a person or body to make a false or misleading statement or representation in an application or to provide false or misleading information or evidence in support of an application made (or purporting to be made) under the Act. The maximum penalty for this offence is \$5,000.00, (Section 159(2) of the *Local Government Act 1999*).

The Council may grant a rebate of rates or charges on such conditions as the Council thinks fit.

If a person or body has the benefit of a rebate of rates and the grounds on which the rebate has been granted cease to exist, the person or body must immediately inform the Council of that fact and (whether or not the Council is so informed) the entitlement to a rebate ceases. If a person or body fails to notify the Council, that person or body is guilty of an offence and liable to a maximum penalty of \$5,000.00, (Section 159(7) and (8) of the *Local Government Act 1999*).

The Council may, for proper cause, determine that an entitlement to a rebate of rates under the Act no longer applies.

Where an entitlement to a rebate of rates ceases or no longer applies during the course of a financial year, the Council is entitled to recover rates, or rates at the increased level (as the case may be), proportionate to the remaining part of the financial year.

I declare that the information I have provided on and attached to this application form is true.

DATED the day of20

Applicants Signature:.....

Applicants Name:.....

Title of Office held:.....